

**DRAFT**  
**Annual General Meeting**  
**Halls Harbour Water Cooperative Ltd.**  
**FundyView Community Centre**  
**22 August 2008**

**Present:** Willis Moore, Pam Petrie, John Skaling, Martha Crosby, Sherry Black, Bryan Parker, Fred Houghton, Joyce Mosher, David Houghton, Susan Cox, Carrie Dickie (FVCC), Charles V Skerry, Jane Kerr, Jack Sutton, Gerald Dickie, Jenny White, Heather Stephens, David Lacey, Jennie Enman, Todd Petrie, Janet Thompson, Bob Petrie  
**Guests:** Jennifer Lonergan and Jonathan McClelland

There was a quorum.

The meeting was chaired by John Skaling, vice president.

There was agreement that the agenda be amended to allow Jennifer Lonergan from the Department of Environment to do her presentation at the beginning of the meeting. Her presentation was on “Source Water Protection”. She agreed to send a copy of the presentation to share, but some main points were:

- The purpose of Source Water Protection is to keep clean water clean
- HHWCL is not required by law to do it, but she commended the co-op for showing initiative by exploring it.
- The first step would be putting together an Advisory Committee and she left booklets describing the process.
- Typically, a professional hydro geologist would be a member of the Committee
- Her department helps with the process
- Time frames vary, and smaller units might not go into all the details.

It was moved by Susan Cox and seconded by Jenny White that the minutes be approved as printed. Motion carried.

Our second presenter of the night was Jonathan McClelland, Business Development Officer with the Nova Scotia Co-operative Council. [www.nsko-opcouncil.ca](http://www.nsko-opcouncil.ca). His role is to assist the co-operative sector with economic development. He noted that there are 400 co-ops in Nova Scotia at present, with 20-30 starting each year. Some of the programs and services offered by the council are:

- Board development e.g. a workshop on “Understanding Financial Documents”
- Free consultation for start up and development of by-laws
- Advocacy for co-ops e.g. when legislation is being developed
- Business Planning (done on a cost recovery basis)
- Community Economic Development Fund

**Reports:**

Pam Petrie gave the **President’s report.**

**Financial report**

The Treasurer, Fred Houghton, reviewed the Financial statement for the year ending 31 May 2008, and presented the new budget for 200809. It showed that we are projecting a small deficit, for the second consecutive year.

**Operations Manager report.**

Gerry Dickie noted that over the last year new tanks were installed in well # 3, plastic valves are gradually being replaced with brass ones. There was one line break, and one new member was added to the system. A question was raised about old water lines on Cove Road. Gerry confirmed that the lines have been replaced and now come from the crock.

**Nominating Committee report:**

The President and Secretary reported that the 3 directors whose terms were ending have reoffered.

Current terms:

Pam Petrie	Term expires 2009
Jennie Enman	Term expires 2009
John Skaling	Reoffering
Gerry Dickie	Reoffering
Dave Davies	Reoffering

There were no nominations from the floor.

It was moved by Willis Moore, and seconded by Jenny White that the directors be approved as noted. Motion carried.

**New Business:**

The Communication Policy, Strategic Plan, and the Power Outage Policy had been previously distributed to the membership with the notice of the meeting. The chair reviewed them with the membership.

Gerald Dickie answered a question from the membership about the chlorine in Well # 3. He advised that the new tanks, which are larger and allow for better circulation of the chlorine, have appeared to address the chlorine “bursts” that had been causing a problem.

After a short discussion about wellhead protection and the minutes of the 2007 annual meeting, Dave Lacey moved, and Heather Stephens seconded, that the HHWCL will not make a decision about wellhead protection without bringing it to the membership. Motion carried.

Seven members requested a special meeting of the membership be called to address two items: Wellhead protection and the borrowing powers of the directors. As the required 10 % of the membership have requested this, the meeting will be called as per the regulations and by-laws.

Fred Houghton moved, and Gerry Dickie seconded, that the General Reserve be capped at \$25,000, and that an annual fee of \$50 a share be added next fiscal year. Motion carried.

It was moved by Jenny White and seconded by Todd Petrie that the meeting be adjourned.

DRAFT